

Request to Schedule Final Oral Defense

Completion of this form, and submission to the Graduate Program Director (GPD), is required before a final oral defense will officially be scheduled.

Instructions to the student: A substantially complete copy of your dissertation should be provided to each member of your committee and the Department Chair no later than two weeks before the date of your proposed oral defense. Obtain the signatures of your committee members and the chair when you give them your dissertation. Complete the details regarding your examination and submit the completed form to the GPD. **Note that this form must be received by the GPD no later than two weeks before the proposed date of your oral defense.**

Instructions to Committee Members & Chair: By signing this form you are attesting that you have received a substantially complete copy of the student's dissertation.

Student Name: _____ **ID #:** _____

Signature: _____

Thesis Title: _____

Date of Defense: _____ **Time:** _____

Location of Defense: _____

	Name	Signature	Date
Principal Advisor	_____	_____	_____
Committee Member	_____	_____	_____
Committee Member	_____	_____	_____
Committee Member	_____	_____	_____
Committee Member	_____	_____	_____
Department Chair	_____	_____	_____
Graduate Program Director	_____	_____	_____